

REQUEST TO TAX A MANUFACTURED HOME AS REAL PROPERTY

CERTIFICATE OF MANUFACTURED HOMEOWNER

TO COUNTY AUDITOR

OWNER'S NAME(S) _____

PROPERTY ADDRESS _____

MAILING ADDRESS _____

TOWNSHIP _____ TELEPHONE _____

PARCEL NUMBER _____

Dimensions of Home _____ Wood Fireplace _____

Sale Price _____ Number of Rooms _____

Type of Heat _____ Number of Baths _____

Air Cond. Yes _____ No _____ Paneled Walls Yes _____ No _____

Flooring Covering: Tile _____ Carpet _____

Title # _____ Serial # _____

We, the undersigned owner(s) of the above listed manufactured home, certify to the Ross County Auditor that this manufactured home is permanently attached to a foundation that extends below the frostline and has lost its potential for mobility as a manufactured home and request that this manufactured home be taxed as real property in the future. I hereby agree to **surrender the original title** of this manufactured home to the Ross County Auditor within 30 days of receipt of title.

OWNER(S) SIGNATURE(S) _____

Date Certified _____

Return to:

Jeff Lehner

Ross County Auditor
2 N. Paint St., Ste G
Chillicothe, OH 45601
(740)702-3080

(This section to be completed by the County Auditor)

CERTIFICATE OF THE COUNTY AUDITOR TO THE CLERK OF COURTS

I, undersigned, Jeff Lehner Ross County Auditor, do hereby certify to the Ross County Clerk of Courts, Title Department that it has been determined that Motor Vehicle

Title # _____ for a _____ Serial # _____

Manufactured Home has been set up on a permanent Foundation on a tract of land in _____ taxing district Ross County, Ohio. This certificate is to induce the Title Department of the Clerk of Courts, Ross County, to cancel the Certificate of Title above referred to in order to make said manufactured home a permanent part of Real Estate.

Date Certified _____ Jeff Lehner, Ross County Auditor

By _____
Deputy Auditor

MANUFACTURED HOME CONVERSION TO REAL ESTATE

I, THE UNDERSIGNED, DO HEREBY CERTIFY TO THE ROSS COUNTY CLERK OF COURTS TITLE DEPT., THAT THE MFG HM DESCRIBED BELOW HAS BEEN SET UPON A PERMANENT FOUNDATION ON A TRACT OF LAND LOCATED IN (TWP) _____ (SCHOOL DIST) _____ TAXING DISTRICT, ROSS COUNTY, OHIO. THIS IS TO INDUCE THE CLERK OF COURTS TITLE DEPT. TO CANCEL THE CERTIFICATE OF TITLE IN ORDER TO MAKE SAID MFG HOME A PERMANENT PART OF THE REAL ESTATE.

PARCEL NO. _____

TITLE NO. _____

YEAR _____

MAKE _____

VIN # _____

SIGNED _____

SWORN TO AND SUBSCRIBED IN MY PRESENCE THIS _____ DAY OF _____

CLERK OF CTS., DEPUTY CLK., OR NOTARY

DATE: _____

TO: ROSS COUNTY AUDITOR

THIS IS TO ADVISE THAT THE CERTIFICATE OF TITLE TO THE BELOW DESCRIBED MFG HOME HAS BEEN SURRENDERED TO OUR OFFICE FOR CANCELLATION AND ENDORSED CONVERTED TO REAL ESTATE AS PER AUDITOR'S CERTIFICATE DATED _____.

PARCEL NO. _____

TITLE NO. _____

YEAR _____ MAKE _____

VIN # _____

OWNERS NAME _____

TWP _____ SCHOOL DIST. _____

CLERK OF COURTS TITLE DEPARTMENT